



TRINITY CATHOLIC SCHOOLS



Board of Directors Meeting Minutes Wednesday, August 28, 2024 1:00 pm; Trinity Junior High & High School

Present: Fr. Grant Dvorak, Melissa Eberts (1st Term – July 25), Jared Erie (2nd Term – July 27), Brian Frank (1st Term – July 25), Msgr. Tom Richter, Al Wald (1st Term – July 27), Fr. Justin Waltz, Fr. Brandon Wolf

Absent: Bishop David D. Kagan, Fr. Robert Shea

Others Present: Tina Johnson, Josh Kralicek, DeAnn Scheeler, Marya Skaare, Fr. Christian Smith, JoLyn Tessier

1. Call to Order

Vice President Msgr. Richter called the meeting to order at 1:00 pm.

2. Prayer

Led by Fr. Justin Waltz

3. Approval of Agenda and Minutes

3.1 Agenda of August 28, 2024

Update numbering of agenda items. There are no items for executive session.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Mr. Brian Frank

To approve agenda of August 28, 2024 as amended.

Motion carried unanimously

3.2 Minutes of July 31, 2024

MOTION BY: Mr. Brian Frank

SECONDED BY: Fr. Justin Waltz

To approve minutes of July 31, 2024 as presented.

Motion carried unanimously

4. Financial Reports

5.1 Financial Report through June – Mrs. Tina Johnson [action]

Mrs. Johnson presented the financial report through June.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Mr. Brian Frank

To approve the June financial report as presented.

DISPOSITION: Motion carried unanimously

5. Old Business - None

6.1 ECC Phase II Update

Mrs. Skaare stated construction is basically complete, with bleachers being installed today. Fencing around the playground started today. Total project costs for both phases is approximately \$15.8 million and total left to raise will be brought to the next meeting.

6. New Business

6.1 Election of Officers – Msgr. Tom Richter [discussion]

Msgr. Richter introduced Aloysius Wald as the new Queen of Peace representative on the Board of Directors.

Nominate Mr. Brian Frank for Secretary

MOTION BY: Msgr. Tom Richter SECONDED BY: Mrs. Melissa Eberts
Hearing no further nominations, motion to cease nominations and cast unanimous ballots.

To approve Mr. Brian Frank for Secretary.
Motion carried unanimously

Nominate Mr. Jared Erie for Treasurer

MOTION BY: Msgr. Tom Richter SECONDED BY: Mrs. Melissa Eberts
Hearing no further nominations, motion to cease nominations and cast unanimous
ballots.

To approve Mr. Jared Erie for Treasurer.
Motion carried unanimously

Nominate Msgr. Tom Richter for Vice President

MOTION BY: Mrs. Melissa Eberts SECONDED BY: Fr. Grant Dvorak
Hearing no further nominations, motion to cease nominations and cast unanimous ballots.

To approve Msgr. Tom Richter for Vice President.
Motion carried unanimously

6.2 Vacated Lot Resolution – Mrs. Marya Skaare [action]

Mrs. Skaare detailed the portion of the vacated lot requested to be deeded to the residential owner, on the southeast corner of Trinity High School. It is south of the sidewalk to Rocky Butte park and is currently being used by the residential house as part of their front yard.

MOTION BY: Fr. Justin Waltz SECONDED BY: Fr. Brandon Wolf
To approve the Vacated Lot Resolution as presented.
DISPOSITION: Motion carried unanimously

6.3 President's Report – Mrs. Marya Skaare

Mrs. Skaare stated it is down to finish work at the PWAC. The Cooper Craig-Mellmer family donated new outside light fixtures at TEW and included new paint on railing and doorway. The Titan Emporium also got a face lift. We are still looking for paras and kitchen help at TEW.

6.4 Trinity Junior High & High School Dean of Students' Report – Fr. Christian Smith
Fr. Smith stated we are fully staffed at THS with Isaiah Jilek and Baelee Karey our newest hires.

6.5 Chaplain's Report – Fr. Grant Dvorak
Fr. Dvorak explained the role of assistant chaplains which is a program that began in 2005.

6.6 Bishop's Remarks
Bishop Kagan was unable to attend due to a scheduling conflict.

7 Next Meeting

Wednesday, September 25, 2024, 3:30 pm at Trinity Junior High & High School.

8 Adjournment and Closing Prayer

Meeting was adjourned at 1:49 pm. Fr. Justin Waltz led closing prayer.